



বাংলাদেশ জেনারেল ইনসিওরেন্স কোং লিঃ
BGIC Bangladesh General Insurance Company Ltd.

Head Office: 42, Dilkusha Commercial Area, Dhaka-1000

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Revised Notice of The 35th Annual General Meeting (Virtual) through Digital Platform

Notice is hereby given that the 35th Annual General Meeting (AGM) of Bangladesh General Insurance Company Limited will be held virtually by using Digital Platform through the following link <https://bgic.azurewebsites.net/login> on Wednesday 15 July, 2020 at 11:30 a.m. to transact the following business:

AGENDA

1. To receive consider and adopt the Directors Report and Audited Financial Statements for the year ended 31st December 2019 together with the Auditor's Report thereon.
2. To declare dividend for the year ended 31st December 2019 as recommended by the Board of Directors.
3. To elect / re-elect Directors.
4. To approve the Appointment of Public Director.
5. To confirm renewal of tenure of chief executive officer of the company.
6. To appoint/reappoint statutory auditor and fix their remuneration.
7. To appoint compliance auditor for the year 2020.

BGIC

Register Office:

42, Dilkusha C/A, Dhaka-1000.
16 April, 2019

By order of the Board of Directors

Saifuddin Ahmed
Company Secretary

Notes:

- a) The members whose names appear in the members register of the company as on the Record Date i.e. 2nd July 2020 are eligible in participate the meeting and receive dividend.
- b) Pursuant to the Bangladesh Securities and Exchange commission order no. SEC/ SRMIC/ 04-231/932 to date 24th March 2020 the AGM will be virtual meeting of the members which will be conducted via live webcast by using digital platform. In this connection Meeting link will be available on the company's website at www.bgicinsue.com 24 hours before of the AGM.
- c) For login to the system, the members need to put their 16 Digit Beneficial Owners (BO ID)/Folio number and Password is treated as his/ her number of shares held on Record Date by visiting the Meeting link <https://bgic.azurewebsites.net/login>. The members will be able to submit their questions/comments electronically before commencement of the AGM and during the AGM.
- d) The members are encouraged to login to the system prior to the meeting at 11:30 a.m. on Wednesday 15July, 2020. The Webcast will start 11:30 a.m. Members may contact mobile number+8801911171603 for any IT related guidance in accessing the virtual meeting and mobile number+8801715416893 for share related issue.
- e) Pursuant to the Bangladesh Securities and Exchange commission BSEC Notification No.BSEC/CMRRCD/2006-158/208/ Admin/81 dated 20th June, 2018, the soft copy of the Annual Report 2019 has already been sent to the email address of the members available in the Beneficial Owners (BO) accounts maintained with the depository. These are also available in the company's website at www.bgicinsue.com.
- f) A member eligible to attend the Annual General Meeting may appoint a proxy to attend and vote on his / her behalf. No person shall act as proxy unless he/she is entitled to be present and vote in his/her own right. The proxy form duly filled signed and stamped at BDT 20 must be sent through email to Bangladesh General Insurance Company Limited Share Department at bgicinsurance@gmail.com no later than 72 hours before commencement of the AGM.